

Herghelia Mission School
School Guidelines

- **Private Worship – DA 89:** *"The early morning often found Him in some secluded place, meditating, searching the Scriptures, or in prayer. From these quiet hours He would return to His home to take up His duties again, and give an example of patient toil."*
 - **Success or failure in your project here as well as the atmosphere you create in our school largely depends on the quality and regularity of your private worship.**

- **Religious studies – MB 511:** *"It is a serious mistake to neglect the public worship of God."*
 - Each morning the entire class meets at 7:00 for prayer, bible studies and classes on spiritual themes. The hour for Sabbath vespers changes depending the sunset hour.
 - **Divine service on Sabbath are part of the school program, too. We all are expected to be present at least 5 minutes prior to each of the programs scheduled. If we have an active part in the program we need to come even earlier.**

- **Friday vespers and Sabbath programs**
 - The opening and closing of the Sabbath as well as the church programs are special times when all of God's children come together to praise the Lord. Students are expected to attend. If you cannot come (sickness, special reasons) talk with your dean, ahead of time.

- **Family circle, Friday after sunset:** We take the time to get to know each other in a deeper more meaningful way. Students share their testimony and talk about their background (family, country etc.).

- **Sunday Ministry – ME 143:** *"There is need of coming close to the people by personal effort. If less time were given sermonizing, and more time were spent in personal ministry, greater results would be seen. The poor are to be relieved, the sick cared for, the sorrowing and the bereaved comforted, the ignorant instructed the inexperienced counseled. We are to weep with those that weep, and rejoice with those that rejoice. Accompanied by the power of persuasion, the power of prayer, the power of the love of God, this work will not, cannot be without fruit."*
 - **Sunday Ministries are considered part of the school program.**

- **Family – 2T 578:** *"As in a united family, simplicity, meekness, confidence, and love should exist in the hearts of brethren and sisters who meet to be refreshed and invigorated by bringing their lights together."*
 - **Administrative meeting**, once a week: We have a time for the entire school family to share the things we observe to help make our life together better. You have an important role in the decision-making process during this year. **We encourage you to bring your suggestions.**

- **Couples – PP 567:** *"The real greatness of the man is measured by the power of the feelings that he controls, not by those that control him."*
 - We encourage the healthy mingling of our students. Because of the intensity of the course, **we strongly encourage you to postpone courting until the school year is over.** For nature walks and trips to town, mixed groups should have an odd number of young men and women.

- **Guests**
 - If relatives or friends would like to visit you, it must be arranged with school staff, at least three days ahead. Guests are discouraged from staying longer than three days. For the rare exceptional cases it would need to be clarified and arrangements confirmed with school staff. All guests are required to respect our rules.
 - Cost for student's relatives: 20 LEI/night, 12 LEI / meal = **56 LEI/DAY PER PERSON**
 - Cost for non-relatives (friends): 30 LEI / night, 15 LEI per meal = **75 LEI/DAY PER PERSON**

- **Dress**
 - As ambassadors of the King we always want to be dressed neatly and appropriately. While on the premises and out on mission activities, the ladies wear modest skirts, with hemlines below the knee (slits must be below the knee) and blouses or shirts with long or short sleeves (not too tight, too low-cut or sleeveless) Dress length is below the knee. The dress code is observed for all classes, meals and school activities.

- Since proper dress helps create an atmosphere for learning, students are expected to attend class with appropriate clothing. Track suits, pants-skirt/ dresses, shorts, and flip-flops are not allowed. For Friday evening meetings and Sabbath days the ladies wear modest dresses or skirts with a blouse or shirt and the men wear similarly appropriate clothing. The wearing of jewelry is not allowed.

• **Transport**

- We provide transportation for Sabbath church visits and for outreach mission activities.
- The fee for one trip to town is **50 LEI** in the van and **40 LEI** in the small car. This cost will be divided among the students in the car. We encourage you to use public transportation. If the staff member is needed to drive the students to town, they have to pay extra 20 LEI/hour of his time. The driver will take the money from the passengers and report to the accountant.
- Personal transportation (to train station, airport, to doctor, etc.) should be paid by the student.

• **Punctuality – T M26:** *"Order is the law of heaven, and it should be the law of God's people on the earth."*

- All are expected to be on time to all activities (morning exercise, devotion, work, classes, evening devotion, administrative meetings, family time, Sabbath program, mission projects). For delays or absences, the following consequences will be applied:

- **3 times late:** 1 hour of work
- **1 absence:** 1 hour of work
- Turning out lights after 9:30
 - **1st time:** the student receives a warning
 - **2nd time:** the student's phone is confiscated for one week. If this issue re-occurs, the phone will be confiscated for a longer period of time.

Work time for paying consequences: Sundays

• **Work program**

- Every work department leader has a work sheet to record the work hours and the department where students worked. It is signed by the supervisor.
- In case you miss the working hours because of personal problems, you will have to recover or pay those missing hours.

• **Sickness**

- If you feel sick, inform your dean. If a check-up is needed, a visit to the doctor in the sanatorium needs to be arranged. Depending on the doctor's advice, stay in bed or go to the hospital.

• **Study materials**

- For copies of any handbook / study material used during the year, each student pays the cost.
- Private copies cost 0.50 LEI / 1 side.

• **Cleaning and laundry**

Cleaning — every Friday is a special cleaning day. Both inside and outside need to be cleaned. Each student is assigned to a certain area and cleaning is done right after lunch (about 1-2 hours of work). Those who finish early should help those who are still doing their area.

- During the time of rain, snow and mud, students take their footwear reserved for indoor usage from one building to another one, changing at the entrance. To maintain order and cleanliness, footwear is neatly arranged in a row in the hallway.

Laundry — students can wash their personal things in their bathrooms.

- Each student should prepare their clothes for washing, using their own detergent and softener. The use of the school washing machine costs 2 LEI per load. The use of the school's detergent brings the cost of doing laundry to a total of 3 LEI per load. Shoes may not be washed in the machine.
- Plan your laundry such a way that you don't wash or hang your clothes to dry Sabbath hours.

• **Rooms and private life**

- Students are to keep their rooms and closets in order.
- Deans will make unannounced room checks. *"Cleanliness is next to Godliness."* Food will be confiscated.
- At 21:00 o'clock there should be quiet in the buildings and at 21:30 all the lights should be turned off.

- The door at the entrance to the buildings will be locked at 21:15. If you are late, you will have to explain why, at the school staff meeting.
- **You are not allowed to store food and drinks or to eat in your room, unless you are sick. No dishes, cups or cutlery should be kept in your room.**
- Students must have permission to leave campus, except for short walks in nature. Students may not walk in the forest alone by day or by night.
- Students are not to waste time in the Lifestyle Center or on the lawns around the center, but they are welcome to pay visits to the patients, to pray and sing with them.
- Young men and women are not permitted upstairs the building housing members of the opposite gender, without prior permission.
- Payment from your 50 € deposit will be required for damage done to school property.

- **Kitchen duty (KD)**

- Students work in teams, on a schedule, for kitchen duty.
- After meals, the KD team cleans the kitchen (wiping tables, washing serving dishes and pots, storing leftovers away, cleaning kitchen counter-tops, sweeping the floor).
- Breakfast should be ready to be served by 8 am, lunch by 1 pm and supper by 7:00 pm.
- After supper, the cleaning duties also include sweeping and wiping the floors of the kitchen and dining area.
- For Sabbaths and Sundays, the meals will have been cooked on the Friday before, before sunset, and the kitchen duty team clears away and cleans dishes and tables after meals, as usual.

- **Massage Tables**

- Students wishing to practice massage in their rooms have to ask for the massage table from their dean. The dean will check for damage afterwards when the table is returned.

- **Mobile phones, e-mail**

- All cellphones during work hours, in classes, at worship and after 21:00 are on silent mode. Phone calls are not allowed during these periods.
- During study hall hours, students are not allowed to listen to their phones but are expected to focus on their assignments.
- The privilege of using media depends upon your wise selection of programs of acceptable quality. Inappropriate use of the media may result in the loss of this privilege.

- **The Library**

- If you would like to borrow a book from the library, fill in the appropriate form.

Other comments:

- Disobedience to the authority of the school staff regarding the decisions they have made:
 - **1st time:** the student receives a verbal warning
 - **2nd time:** the case of the student will be discussed at the executive board meeting. Student will receive a written warning.
 - If appropriate changes are still not made, the student will be asked to leave the school.
- Any suggestion about the improvement of the school's activities should be made privately (written or verbally) to one of the board members.

Signature:

Date: